

Classifieds

FOR RENT

One-bedroom apartment downtown. New carpet, laminate floor and kitchen appliances. Adjacent laundry and parking. \$850/month. First and last month rent plus \$600 damage deposit. Tenant pays utilities. No pets or smoking. Tenant application available at Pilot office or call 518-1912.

.....tfn9-16dh

NORTHWIND APARTMENTS

Has 2 and 3 Bdrm Units available. ****Rent is Income Based****
You don't need a Housing Voucher

To Apply, call
907 518-4244



JOBS

Position Open for a Clinic Receptionist / Admissions at Petersburg Medical Center. Duties include: answering the telephone, interacting with patients, scheduling appointments, handling requests for records; and, is cross-trained for other positions within the front office. Full time, with benefits, wage dependent upon experience. Position will remain open until filled. Applications at www.pmcak.org. For more information, call Human Resources at (907) 772- 5719.

.....tfn9-2b65

The Petersburg Police Department has two openings for Dispatcher/Corrections Officer I. 24 hours and 40 hours per week. Starting wage is \$20.14 per hour increasing to \$21.26 after one year of employment. These are both benefited positions with health and life insurance and paid time off. Applicants must be available to work all shifts (day shift, swing shift, and graveyard shift), holidays and weekends, and be able to attend out of town training. A complete job description, employment application, and F3 application can be obtained from the Borough's website at petersburgak.gov. Applications will be accepted at the front desk of the Borough office, 12 South Nordic Avenue, mailed to P.O. Box 329, Petersburg, AK 99833, or emailed to bregula@petersburgak.gov until position is filled.

.....tfn9-23b128

The Petersburg Borough is seeking a part-time (20 Hours Per Week) Customer Service Representative (afternoons from 12:30 pm - 4:30 pm) at the Power & Light Department. This position is compensated at \$23.38 per hour for Tiers 1 - 3; and \$22.45 per hour for Tier 4 employees. This position is eligible for benefits. For more information, please go to the Borough's website at www.petersburgak.gov to review the job description, benefit information, Borough Person-

nel Policy Manual and the IBEW Collective Bargaining Agreement. To apply, please email a completed application and background packet to bregula@petersburgak.gov, fax to (907)772-3759, or hand deliver to the main office at 12 South Nordic Drive. Applications/background packets are available on the Borough's website or at the main office front desk.

.....tfn9-23b131
Position Opening for a Clinic Referral Follow-Up Care Coordinator / Reception. Assures quality care through referral coordination, appointments, support and patient services through the following responsibilities: Maintain an accurate record of external referral appointments and current status in the Referral Tracking System or EMR; Monitor Referral Tracking System or EMR for outstanding and follow-up with the appropriate provider. Back up the Clinic Referral Coordinator: maintain all referrals when referral coordinator is out of the office. Assists with Reception & Admissions. Full time with benefits. Two years' experience in a health care environment preferred, but not required. Able to deal with high demand, fast paced, multi departmental hospital needs. The individual must be highly organized and task oriented. Applications available at www.pmcak.org. Questions, contact 772-5719.

.....tfn8-19b132

Alaska FLOORCOVERING
259 Mitkof Hwy • 772-4333

Position Opening for a Business Office - Admissions / Patient Financial Accounts Representative at Petersburg Medical Center. The Admissions / Patient Financial Services (PFS) representative will serve as a primary support to Petersburg Medical Center (PMC) patients regarding any concerns related to billing, self-pay balances, insurance payments, and all other patient financial matters. This position will also help in collection of patient payments, coordinating payment agreements and assisting in patient financial counseling. High school graduate, college helpful. This position requires some accounting knowledge and strong customer service skills. Good organizational, follow-through and communication skills are required. Evident/Cerner EMR experience preferred. Position is part time with benefits. Pay dependent upon experience. Applications available on-line at www.pmcak.org. Open until filled. Questions, please contact (907) 772-5719.

.....tfn8-19b127

Position Opening for a Laboratory Assistant at Petersburg Medical Center. Working within the laboratory as part of a two-member team of Laboratory Assistants

Petersburg Properties LLC

George Doyle
907-518-0639

Sarah Holmgraen
907-518-0718

Jalyn Birchell
907-723-3157

Karna Cristina
206-554-1522

204 DOLPHIN

Large 5 bed 2 1/2 bath home with 2 laundries in town, excellent location! Commercially zoned. Across from the schools, one block from the medical center, and two blocks from downtown. Fixer upper that needs your updates! Could be made into a duplex again (plumbing and electrical for the kitchen are still there).
.....\$257,000

203 CHIEF JOHN LOTT STREET

4-plex located downtown close to services and harbors. Two one bedroom units, one office/retail, and one 2 bedroom unit. Commercial zoned property that could be subdivided and developed further. Views of the harbor and mountains.
.....\$545,000

www.PetersburgProperties.com • 772-6000

& contributing to the department as a whole, the major tasks and duties are phlebotomy, drug screen collections, EKGs, clerical responsibilities and general housekeeping. The position 40 hours per week. High school graduate with experience in a clinic or hospital setting helpful. Knowledge of phlebotomy, medical terminology and collections practices preferred. Laboratory Assistant must be a team player, able to work with an abundance of details. Organization skills and customer relations are required. Applications available at www.pmcak.org. Questions, contact 772-5719.

.....tfn8-19b106

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Position Opening for a Prep Cook Aide in the Dietary Department at Petersburg Medical Center. The Prep Cook-Aide helps the cooks with food prep, fills requisitions, stocks items, puts dishes away, cleans, lifts cases up to 50 pounds to move food orders from receiving to storage. Assists the cooks as needed. The position is part time with benefits. Wage dependent upon experience. Applications are available at the Medical Center business office or on the hospital website at www.pmcak.org. For more information, call 772-5719.

.....tfn7-29b87

Position opening for a Cook working in the Dietary Department at Petersburg Medical Center. The Cooks works to prepare appropriate meals, keeps works area clean/sanitized, records necessary temperatures/information and does assigned prep work/cleaning chores. Full Time with benefits, may include weekends and some holidays. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website at www.pmcak.org. For more information, call 772-5719.

.....tfn7-29b78

ALASKA FIBRE INC.
2.74 Mile Mitkof Hwy.
772-2173

Position opening in the Plant Operations department performing a Housekeeper at Petersburg Medical Center. The Housekeeper performs the cleaning of hospital and all of the departments within. The Housekeeper may cross train in Laundry as backup. The Housekeeping positions are physical jobs and the individuals must be able to lift, stoop, bend and clean. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website at www.pmcak.org. For more information, call 772-5719.

.....tfn7-29b89

Scandia House is now hiring great customer service personnel for our Front Desk. Year-round position. Salary based on skill level. Driver's license required. Apply at front desk of hotel.

.....tfn7-29b30

Position Opening for a Clinic Registered Nurse. The Clinic RN plays a key role in primary team-based care. The clinic nurse will utilize clinical skills to provide direct patient care and case man-

agement duties in support of the patient, family, and health care team. The goal of primary care nursing is to improve the health and wellness of our patient population through education, prevention, and reduction of risk. Position is full time with benefits. Alaska RN license, BLS, 2 years of clinical experience. Wage dependent upon experience. Applications available at www.pmcak.org. Questions, contact 772-5719.

.....tfn7-15b98

The Market
Petersburg, Alaska handmade and homegrown

LAST MARKET OF SEASON
Sat., Sept. 25th
Inga's Galley from 11a-1pm

Support for the Market in Petersburg comes in part from the Petersburg Economic Development Council

Position opening for a Ward Clerk at Petersburg Medical Center in the Nursing department. Handles clerical duties on a nursing unit, including admission of patients, patient registration, working on insurance authorizations, reception, transmittal of messages, records, directing guests, mail and transcription. May assist in inventorying and ordering supplies. Requires knowledge of medical terminology, keyboarding skills, and at least 2 years prior clerical experience. Ten hours per day / 3-4 days per week. Excellent team work and communications skills are a must. Position is full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available on line at www.pmcak.org. For more information, call 772-5719.

.....tfn7-22b110

Career opportunity at Mountain View Manor! MVM has an opening for a permanent, Resident Assistant for the grave shift position, from 11:00 pm to 7:00 am, at 40 hours per week. Starting wage of \$16.91 plus shift differential of \$1.25/hour. Starting wage with shift differential is \$18.16 per hour, with periodic step increases, increasing to \$20.04 with shift differential after one year of employment. Benefits for this position include paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials required except to have a caring personality and a willingness to learn! If you are interested in joining our team, please submit a completed Borough employment application and return to the front desk of the Borough office at 12 South Nordic Drive, mail to P.O. Box 329, Petersburg, AK 99833, or email to bregula@petersburgak.gov. Go to www.petersburgak.gov to read the full job

description and to fill out an application.

.....tfn9-23b160

Position opening for Dietary Assistant at Petersburg Medical Center in the Dietary department. Duties include cleaning the dietary area the employee break room, storeroom, dietary office, locker room/bathroom, kitchen, elevator and surrounding hallways. Pours beverages and sets up food trays according to diet lists; dismantles trays; washes all dishes and puts them away. Cleans the work area and assists with serving food or helping the cook as needed. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available on line at www.pmcak.org. For more information, call 772-5719.

.....tfn6-3b96

KEN'S PAINTING:
Interior/Exterior Painting & Power Washing
at an affordable price
772-2010 or 772-2028

Position opening for Steam Table Aide/Prep will be responsible for supervising the steam table and helping serve residents for breakfast Mon - Fri. This position requires turning the steam tables on and filling with water, and cleaning and sanitizing at the end of meal. This will consist of cutting foods for residents and dishing them up. The steam table Aide/Prep will assist in baking foods on the menu to keep stocked for kitchen use. Other responsibilities include managing store room/freezers, keeping it stocked/cleaned, checking for outdated items. The Steam Table Aide/Prep will help to put away any FSA/Costco orders, and local grocery orders. The Steam Table/Aide Prep needs to be

trained in all Food & Nutrition Services positions to fill in as needed. Position is full time with benefits, open until filled. For an application, go to www.pmcak.org or stop by the business office. Questions: contact 772-5719.

.....tfn6-3b155

Twice daily flights
7 days a week
Between Juneau and Petersburg

ALASKA SEAPLANES
FLYING AT A HIGHER STANDARD

FlyAlaskaSeaplanes.com
907-772-4258

Petersburg Children's Center is looking to fill teacher positions in almost all classrooms. Please call Sharlay at 772-3419 or email pccen1@gmail.com

.....tfn5-6b23

MISCELLANEOUS

Newsprint Roll Ends - good for packing, table coverings, artwork. Pay by the pound. Available at Petersburg Pilot, 207 N. Nordic Drive

.....lx9-23dh

Become a Subscriber - Call 772-9393 to have the Petersburg Pilot delivered to your mailbox each Thursday

.....lx9-23dh

NOTICES

Suicide Hotline: 800-273-8255

.....dn3-18p5

Sniff Out a Great Deal in the Classifieds.

Shoppers with a nose for bargains head straight for the Classifieds. In the Classifieds, you can track down deals on everything from cars to canine companions. It's easy to place an ad or find the items you want, and it's used by dozens of area shoppers every day.

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PETERSBURG, ALASKA

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