

# Classifieds



**Now Hiring for Multiple Full-Time, Year-Round Positions!**

Alaska Marine Highway System is actively recruiting focused, hard-working individuals interested in positions in our **Passenger Services** department. These employees provide professional customer service and ensure the safety of our passengers while performing tasks in the galley, dining room or cafés, crew mess, staterooms and public areas aboard the ferries.

AMHS is also offering a **Hiring Bonus** for qualified candidates interested in building a merchant mariner career.\* Best of all, you don't need any prior maritime experience to apply! Choose a position today that can start you on the path to building your certifications for a successful maritime career.

AMHS offers competitive starting pay and a full benefit package including paid leave, medical & dental coverage, retirement options, and opportunities for advancement. If you're ready for a little more adventure and a little less of the same old thing, check out the full job description at our website.

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**#alaskamarinehighway**

\*Conditions apply. Review the job posting for details.

**FOR RENT**

**Downtown furnished 1 bedroom apartment.** Parking, laundry available. \$950 per month. Deposit required. No pets, no smoking. Call 907-772-3359.

.....tfn11-112b20  
**One-bedroom apartment** downtown. New carpet, laminate floor and kitchen appliances. Adjacent laundry and parking. \$850/month. First and last month rent plus \$600 damage deposit. Tenant pays utilities. No pets or smoking. Tenant application available at Pilot office or call 518-1912.

.....tfn11-18dh

**JOBS**

**Position Opening:** for a Rehab Tech at Petersburg Medical Center. The Rehab Tech will work closely with physical therapists, speech language pathologist and occupational therapist to complete office work of prepping and organizing charts, ensuring necessary documents are available for therapists' use, answering and directing calls, and performing other office duties as needed. The Rehab Tech will also welcome and ensure patient satisfaction prior to and immediately following therapy services, schedule and direct patients, clean equipment after each use and any other

tasks needed to run the rehab department. Position is full time with benefits, 30 hours per week (potential to grow to 40). To apply – go to [www.pmcak.org](http://www.pmcak.org) or stop by the business office. Any questions contact 772-5719.

.....tfn11-18b119  
**Position Opening** for a part time Clinic Reception / Admissions Rep in the Joy Janssen Clinic at Petersburg Medical Center. Responsible for receptionist duties at the clinic – greets the patients and ensures timely flow of patients, informing nursing staff that patients are checked in and ready to be seen. Provides information to patients and visitors; directs patients or visitors to other areas of the hospital as needed. Position is part time, may rotate weekends (Saturdays) once trained. High school graduate with a minimum of two years of office experience. Must be able to work with people in a calm, caring and professional manner. Excellent telephone etiquette is essential. Position open until filled. Applications are available at [www.pmcak.org](http://www.pmcak.org). Questions, please call 772-5719.

.....tfn11-18b121  
**Petersburg Indian Association** is accepting applications for a Tribal Administrator. Position will be responsible for general oversight of operations and personnel at PIA. A full job description and application can be obtained at PIA or at [piatribal.org](http://piatribal.org). Position open until filled. DOE. Native Preference applies. Must be able to pass a pre-employment drug screen.

.....3x12-2b54  
**Petersburg Indian Association** is accepting applications for a Johnson O'Malley (JOM) Program Director. The position is part time and pay is DOE. The Director, in consultation with PIA and the JOM Parent Committee, will develop and implement educational and cultural programming for JOM students. A full job description and employment application can be obtained at PIA. Native Preference applies. Position open until

filled. Must be able to pass pre-employment drug screen.

.....3x11-25b71  
**First Bank** is looking for a Customer Service Representative/Teller for the Petersburg Branch. If you like to work with customers, enjoy problem solving, are dependable, and you are interested in the position, stop by the branch and let's talk about it. Previous experience is not required. Application can be found online at [www.FirstBankAK.com](http://www.FirstBankAK.com) or at the branch. We offer competitive salaries, health insurance, paid holidays, vacation, 401 (k) retirement plans, employees stock ownership plans and educational opportunities.

.....tfn11-4b77  
**The Petersburg Police** Department has two openings for Dispatcher/Corrections Officer I. 24 hours and 40 hours per week. Starting wage is \$20.14 per hour increasing to \$21.26 after one year of employment. These are both benefited positions with health and life insurance and paid time off. Applicants must be available to work all shifts (day shift, swing shift, and graveyard shift), holidays and weekends, and be able to attend out of town training. A complete job description, employment application, and F3 application can be obtained from the Borough's website at [petersburgak.gov](http://petersburgak.gov). Applications will be accepted at the front desk of the Borough office, 12 South Nordic Avenue, mailed to P.O. Box 329, Petersburg, AK 99833, or emailed to [bregula@petersburgak.gov](mailto:bregula@petersburgak.gov) until position is filled.

.....tfn9-23b128  
**ALASKA FIBRE INC.**  
2.74 Mile Mitkof Hwy.  
**772-2173**

**Position Opening** for a Business Office – Admissions / Patient Financial Accounts Representative at Petersburg Medical Center. The Admissions / Patient Financial Services (PFS) representative will serve as a primary support to Petersburg Medical Center (PMC) patients regarding any concerns related to billing, self-pay balances, insurance payments, and all other patient financial matters. This position will also help in collection of patient payments, coordinating payment agreements and assisting in patient financial counseling. High school graduate, college helpful. This position requires some accounting knowledge and strong customer service skills. Good organizational, follow-through and communication skills are required. Evident/Cerner EMR experience preferred. Position is part time with benefits. Pay dependent upon experience. Applications available on-line at [www.pmcak.org](http://www.pmcak.org). Open until filled. Questions, please contact (907) 772-5719.

.....tfn8-19b127  
**Position Opening** for a Prep Cook Aide in the Dietary Department at Petersburg Medical Center. The Prep Cook-Aide helps the cooks with food prep, fills

requisitions, stocks items, puts dishes away, cleans, lifts cases up to 50 pounds to move food orders from receiving to storage. Assists the cooks as needed. The position is part time with benefits. Wage dependent upon experience. Applications are available at the Medical Center business office or on the hospital website at [www.pmcak.org](http://www.pmcak.org). For more information, call 772-5719.

.....tfn7-29b87  
**Position opening** in the Plant Operations department performing a Housekeeper at Petersburg Medical Center. The Housekeeper performs the cleaning of hospital and all of the departments within. The Housekeeper may cross train in Laundry as backup. The Housekeeping positions are physical jobs and the individuals must be able to lift, stoop, bend and clean. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website at [www.pmcak.org](http://www.pmcak.org). For more information, call 772-5719.

.....tfn7-29b89  
**Scandia House** is now hiring great customer service personnel for our Front Desk. Year-round position. Salary based on skill level. Driver's license required. Apply at front desk of hotel.

.....tfn7-29b30

**Alaska FLOORCOVERING**  
259 Mitkof Hwy • 772-4333

**Position opening** for a Ward Clerk at Petersburg Medical Center in the Nursing department. Handles clerical duties on a nursing unit, including admission of patients, patient registration, working on insurance authorizations, reception, transmittal of messages, records, directing guests, mail and transcription. May assist in inventorying and ordering supplies. Requires knowledge of medical terminology, keyboarding skills, and at least 2 years prior clerical experience. Ten hours per day / 3-4 days per week. Excellent team work and communications skills are a must. Position is full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available on line at [www.pmcak.org](http://www.pmcak.org). For more information, call 772-5719.

.....tfn7-22b110  
**Mountain View Manor** has an opening for a permanent full-time Resident Assistant/Activities Coordinator and a 30 hour/week Resident Assistant position. Starting wage is \$16.91 per hour increasing to \$18.79 after one year of employment. Complete job descriptions and employment applications can be obtained from the Borough's website at [www.petersburgak.gov](http://www.petersburgak.gov). Applications will be accepted at the front desk of the Borough office, 12 S. Nordic Drive, or email [bregula@petersburgak.gov](mailto:bregula@petersburgak.gov) until position is filled.

.....tfn10-14b74  
**Position opening** for Dietary As-



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.....tfn6-3b96  
**Petersburg Children's Center** has an opening for a lead teacher for its after school program. Position is part time, afternoon hours. Experience working with school aged children preferred. Benefits include paid leave and childcare discount. Call Sharlay at 772-3419 or [pcen1@gmail.com](mailto:pcen1@gmail.com).

.....tfn11-18b41  
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**MISCELLANEOUS**

**Newsprint Roll Ends** - good for packing, table coverings, artwork. Pay by the pound. Available at Petersburg Pilot, 207 N. Nordic Drive

.....1x11-18dh  
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**SALES**

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.....tfn11-11dh

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