

FOR RENT

Available in May, roomy two-bedroom upstairs apartment above Rexall Drug. Heat & utilities included. Washer and dryer next door. No smoking, no pets. \$600 Damage deposit & last month's rent, \$975/month. Email Anne at amlmom@yahoo.com for tenant application. 907-518-1912.

.....tfn4-7b39

JOBS

Petersburg Indian Association is accepting applications for an IGAP Assistant for the summer. The position will require working outdoors in all weather conditions. Assistant will help with weekly environmental sampling and work with PIA's composting operation. M-F 6 hrs per day. A full job description and application can be obtained at the PIA office located

at 15 N 12th Street or online at p-atribal.org/employment. Native preference applies. Position open until filled. Must be able to pass a pre-employment drug screen.

.....tfn5-12b84

Position Opening for a Medical Assistant, Certified Nurse Assistant (CNA) or Licensed Practical Nurse (LPN) at the Joy Janssen Clinic at Petersburg Medical Center. Position is a fast paced outpatient clinic. Must interact well with the public, have excellent communication and customer relation skills. Full time with benefits, 32-40 hours per week. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

.....tfn5-12b72
Position Opening for a Radiologic Technologist in the Imaging Department at Petersburg Medical Center. Imaging technologists may be trained in multiple modalities – including radiology, CT, mammography and ultrasound. Scheduled day shift with rotating on call schedule. PMC is looking for a professional who is flexible, with strong communication and computer skills and has the ability to work in an unpredictable, challenging environment. A self starter with the ability to provide high quality, personalized care is a must. Starting pay is dependent upon ex-

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Classifieds

perience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

.....tfn5-12b97
Position opening in the Home Health Agency for a Clerical Assistant / Certified Nurse Assistant (CNA). The Clerical Assistant will handle office duties, EMR and the re-stocking of supplies. The CNA duties would include but not limited to working autonomously in the field with one-on-one patient care; supervised by Therapists and RNs. Physical Requirements - moderate to heavy lifting (no greater than 50 pounds) standing, walking, driving. Valid drivers' license and State of Alaska CNA certification required. Full time with benefits. Wage dependent upon experience. Position open until filled. To apply – go to www.pmcak.org. For more information, call 772-5719.

.....tfn4-28b99
Clinic Reception – Full Time at Petersburg Medical Center. Responsibilities: Answers telephone and directs calls to the staff as appropriate. Interacts with patients, to schedule appointments, handle requests for records or transfers calls to appropriate party. Responsible for receptionist duties at the clinic – greets the patients and ensures timely flow of patients, informing nursing staff that patients are checked in and ready to be seen. Provides information to patients and visitors and directs patients or visitors to other areas of the hospital as needed. Schedules all appointments and follow-up appointments, for the physician staff using the guidelines and preferences of each practitioner, while taking into account scheduled meetings, patients presenting complaint or other obligations. Responsible for all admission, registration paperwork, obtaining insurance information, entering information into the computer, completing updates of information as needed, and printing registration form for each patient visit. Initiates workers' comp and fisherman fund paperwork as needed. Completes insurance pre-authorization of services. Will cross train for clerical positions in the clinic and with admission positions. Performs additional duties as assigned. Qualifications: High school graduate. A minimum of two (2) years' office experience, including computer and typing skills. Must like to work with people and receptive to dealing with people who are ill, injured or upset. A calm, caring, professional attitude and excellent phone etiquette are essential. Basic medical knowledge is helpful. Position open until filled. Current employees submit a letter of interest & resume to Cindy Newman. Community members complete a PMC application available on our website www.pmcak.org.

.....tfn4-28b256
Petersburg Elks Lodge is looking to add to our team. We have positions for a janitor, bartenders and food and cocktail waitresses. These are paid positions. Stop by the lodge to pick up an application or email elks1615@gmail.com
.....tfn4-28b40
Petersburg Indian Association is

hiring for a Fish, Wildlife and Parks Program Youth Team Member. Full time-temporary, 30 hours per week for 6 weeks. Team members will gain work experience through working in different local natural resource management fields. This could include jobs in fisheries, botany, forestry, wildlife, law enforcement, plants, archaeology, aquaculture, etc. Much of the work is completed in the field with a fish, wildlife, parks management professional. Team members will be assisting or shadowing management professionals, gaining valuable knowledge, and discovering new fields within the fish, wildlife and parks management profession. Applications are available at PIA or piatribal.org. Must be able to pass a pre-employment drug screen. Native preference applies.
.....tfn4-28b116

Petersburg Indian Association is hiring for a Fish, Wildlife and Parks Program Team Supervisor. Full-time temporary, 40 hours a week for 8-9 weeks. The supervisor will lead tribal youth through work assignments in multiple career paths in natural resource management. This job may include physical labor and may be physically demanding, as much of the work is completed in the field with a natural resource management professional. The supervisor will oversee safety, behavior, and overall management of the group during working hours. Safety of the tribal youth is of utmost importance to this program. Applications are available at PIA or piatribal.org. Must be able to pass a pre-employment drug screen. Native preference applies.
.....tfn4-28b117

**SEARHC**
SOUTHEAST ALASKA REGIONAL HEALTH CONSORTIUM
is currently hiring
for Dental positions at our Petersburg, Oceanside Dental Clinic, for the following positions:
• DENTAL HYGIENIST - Full Time
• DENTAL HYGIENIST - Part Time
• DENTAL ASSISTANT / DENTAL ASSISTANT TRAINEE
• DENTAL PATIENT COORDINATOR
To apply, please visit the SEARHC website:
www.SEARHC.org.

Position opening for Dietary Assistant at Petersburg Medical Center in the Dietary department. Duties include cleaning the dietary area the employee break room, storeroom, dietary office, locker room/bathroom, kitchen, elevator and surrounding hallways. Pours beverages and sets up food trays according to diet lists; dismantles trays; washes all dishes and puts them away. Cleans the work area and assists with serving food or helping the cook as needed. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available on line at www.pmcak.org. For more information, call 772-5719.
.....tfn4-28b92
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.....tfn4-21b36
New Restaurant opening in May has 2 positions available, experienced Line Cook/ Prep and Server/ Cashier. Full-time and Part-time, 5 days a week. We are running both Breakfast and Dinner. Pay will be commensurate with ability and experience. Must be able to obtain a Food Handlers card or be ServSafe certified. Contact Ron (831)383-9565 or email resume to pagkain79@gmail.com
.....tfn4-7b59

Baker needed. No experience needed. Will train. Contact Mindy at the Salty Pantry. 907-772-2665 or email thesaltypantry@gmail.com
.....tfn4-7b17

The 420 is looking for a budtender to work our marijuana retail shop. This is a part-time 28 hours, 3 days a week position. Wages starting at \$14 an hour. Please apply at the 420.
.....tfn3-24b35

Position Opening for an Ancillary Clerk in Petersburg Medical Center. The Ancillary Clerk at Petersburg Medical Center deals with a multitude of duties in Admissions and Screening. The Clerk does registration for patients needing lab, COVID, or imaging tests, greets and meets patients, handles phones and computer/data entry. Duties include general clerical tasks (answering and making phone calls, copying, filing), general reception tasks (welcoming and working with patients, scheduling procedures, directing guests), and working with medical records. Excellent customer service skills, clerical abilities and multitasking a must. Good knowledge of Microsoft Word, Excel and Outlook Express. Position is full time with benefits. Wage dependent upon experience. Applications available at www.pmcak.org. Questions, contact 772-5719.
.....tfn3-24b183

Petersburg Borough is seeking a qualified professional to fill the Director position for our Fire/EMS/SAR Department. The Director is responsible to direct, organize and control all Fire Department activities, including the Emergency Medical Services and

Search and Rescue branches of the Department, to ensure protection against loss of life and property from fire and other hazards and to adequately respond to emergency situations. This position is also the Borough's designated Emergency Manager and performs emergency assignments using the Incident Command System. The Borough offers a comprehensive benefit package and competitive salary. As a full-time and exempt position, the Director is eligible for the Borough's health, life, and dental insurance plans along with paid time off (vacation/sick leave combination), and 11 paid holidays. The position is enrolled in the Alaska Public Employee Retirement Systems (PERS). The Borough annually reviews the compensation plan to ensure the Borough provides a competitive salary. Salary range is \$78,000 - \$85,000 and is dependent on the qualifications of the successful candidate. For more information on the skills, qualification, and experience requirements please review the job description on the Borough's website at www.petersburgak.gov. The Borough is an equal opportunity employer and encourages all interested parties who meet the requirements to apply for the position. To apply, please submit an employment application, a resume, cover letter, and three professional references to Becky Regula, Human Resources, via email at bregula@petersburgak.gov, fax to (907)772-3759, mail to PO Box 329, Petersburg, Alaska, 99833, or hand deliver to the main office at 12 South Nordic Drive, Petersburg, AK. Open until filled.

.....tfn5-19b259
Petersburg Borough is seeking a qualified professional to fill the Director position for our Mountain View Manor Elderly Housing and Assisted Living facility. The Director is responsible for managing day to day operations of the facility, achieving high resident satisfaction and quality resident care and services, and ensuring compliance with applicable State and Federal requirements. A Registered Nurse certification is preferred for this position. AK DHSS Administrator qualifications may be found under 7AAC75.230(2). The Borough offers a comprehensive benefit package and competitive salary. As a full-time and exempt position, the Director is eligible for the Borough's health, life, and dental insurance plans along with paid time off (vacation/sick leave combination), and 11 paid holidays. The position is enrolled in the Alaska Public Employee Retirement Systems (PERS). The Borough annually reviews the compensation plan to ensure the Borough provides a competitive salary. The starting salary will be dependent on the qualifications of the successful candidate. For more information on the skills, qualification, and experience requirements please review the job description and recruitment packet on the Borough's website at www.petersburgak.gov. The Borough is an equal opportunity employer and encourages all interested parties who meet the requirements to apply for the position. To apply, please sub-

mit an employment application, a resume, cover letter, and three professional references to Becky Regula, Human Resources, via email at bregula@petersburgak.gov, mail to PO Box 329, Petersburg, Alaska, 99833, or hand deliver to the main office at 12 South Nordic Drive, Petersburg, AK. The application deadline is May 27, 2022.

.....tfn4-28b259
Mountain View Manor Assisted Living Facility has an opening for a permanent, On-Call/Part Time Registered Nurse. The Nurse utilizes the professional principles of nursing, including basic physical assessment skills, in the development and implementation of individualized nursing care plans to ensure that the needs of the residents are met. The Nurse supervises and oversees the administration of medications and the maintenance of residents' charts. This position is on call for up to 24 hours per week, plus will fill in during the absence of the regularly scheduled Nurse. On call compensation is \$120 per month; compensation for all hours worked is \$30.00 per hour. Please submit a completed Borough employment application and background check to bregula@petersburgak.gov or to the front desk of the Borough office, at 12 South Nordic Drive, or mail to P.O. Box 329, Petersburg, AK 99833.
.....tfn3-24b139


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Position Opening for an Accounts Payable (AP) Clerk in the Finance Department at Petersburg Medical Center. Under the direction of the Finance Department Head, the AP Clerk is responsible for processing all invoices received for payment and for undertaking the payment of all creditors in an accurate, efficient and timely manner. The AP Clerk reconciles processed work by verifying entries and comparing system reports to balances; charges expenses to accounts and cost centers by analyzing invoice/expense reports, recording entries. Two years accounts payable experience preferred but not required. High degree of accuracy and attention to detail. Proficiency in Microsoft Word, Excel and overall computer systems and skills. Excellent written and oral communication skills are required, including editing and proofreading, to ensure a high communication and documentation quality. Position is full time with benefits. Pay dependent upon experience. Applications available

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on-line at www.pmcak.org. Open until filled. Questions, please contact (907) 772-5719.

.....tfn3-31b183
Position Opening for Quality Assurance and Process Improvement (QAPI) Manager at Petersburg Medical Center. The (QAPI) Manager oversees, develops, and implements a comprehensive healthcare quality assurance and performance improvement program. The position monitors, audits and investigates PMC practices to ensure compliance with facility policies and regulatory requirements. The position supports departments through process improvement initiatives and tracks outcomes of QAPI projects. The QAPI manager is responsible for overseeing Infection Prevention and provides surveillance throughout the hospital for infection control purposes. Responsible for maintaining a safe and clean environment during the care of patients and residents. Initiates control measures as directed by infection preventionist and/or committee. Qualifications – Bachelor’s degree in healthcare related field or Associates degree as a Registered Nurse (RN) with management experience. Minimum of 5 years experience in healthcare facilities. Demonstrated leadership, communication and interpersonal skills. Ability to comprehend and interpret complex clinical subject matters. Position is full time with benefits. Wage dependent upon experience. Applications available at www.pmcak.org. Questions, please contact Cindy at (907) 772-5719.

.....tfn3-17b220
Position Opening for a Controller at Petersburg Medical Center. Working with all available resources and in compliance with state and federal requirements, the Controller ensures the fiscal viability of the Medical Center. In keeping with the goals and objectives of the governing body and in compliance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) the Controller guides the facilities finances, budget, financial reporting, asset management, audit, federal and state reporting. Bachelors degree in accounting or related field and five years’ experience in accounting or healthcare management preferred. Excellent written, oral communication skills and proficiency in Microsoft Word, Excel, PowerPoint. Position is full time with benefits. Starting pay is dependent upon

experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

.....tfn3-17b180
Position Opening for an Infection Preventionist, part time, at Petersburg Medical Center. The Infection Preventionist (IP) is responsible for PMC facility Infection Prevention and Control Program (IPCP). The position will provide leadership for the IPCP and demonstrate a high-level understanding of the most current infection prevention guidelines for healthcare (i.e., Centers for Disease Control, State of Alaska Public Health, Centers for Medicare and Medicaid). This position will develop a safe, sanitary, and comfortable healthcare environment to help prevent the development and transmission of communicable diseases and infections. Position is part time with benefits. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

Alaska

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Position Opening for a Behavioral Health Clinician at Petersburg Medical Center. The Behavioral Health Clinician will provide assessments, treatment planning & case management services in a rural setting to patients from a wide variety of ages and demographics. Primary responsibilities include providing behavioral health services to individuals and/or families requiring clinical support in the area(s) of mental health and/or substance abuse. Care will be provided within the clinic/hospital setting using a primary care integrated model, as well as within multiple contracted local agencies and facilities including the school district. A Master’s degree In Social Work, Counseling or Psychology; meets the educational and testing requirements for Licensure in Alaska (to be obtained by hire date) as a Social Worker (LMSW), Clinical Social Worker (LCSW), Professional Counselor (LPC), required. Position is full time with benefits. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

.....tfn3-17b154
The Petersburg Police Department has three, full time Dispatcher/Corrections Officer openings. Starting wage is \$24.95 per hour at Step C. Benefits include generous paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials required except a willingness to learn. Applicants must be available to work all shifts, holidays, and weekends, and be able to attend out of town training. Swing and graveyard shifts receive additional shift differential pay. Recruitment bonus of \$1250 at hire and \$1250 at 1 year of



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- Licensed Deck Officers
- Able Bodied Seaman
- Marine Engineers

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FerryAlaska.com/employment

tenure. If you’d like to join our team go to www.petersburgak.gov for a complete job description, employment application, and F3 application. Applications will be accepted at the front desk of the Borough office, 12 South Nordic Avenue, by mail at P.O. Box 329, Petersburg, AK 99833, or email at bregula@petersburgak.gov. For more information or to pick up an application, call Becky at (907) 772-5404.

.....tfn5-26b148
Would you like to make a difference in lives on a daily basis? Mountain View Manor has the following openings for permanent Resident Assistants. Benefits include paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials required except to have a caring personality and a willingness to learn. Starting wage is \$16.91 per hour, with periodic step increases and shift differential, increasing to \$18.79 after one year of employment. If you are interested in joining our team, please submit a completed Borough employment application and return to the front desk of the Borough office at 12 South Nordic Drive, mail to P.O. Box 329, Petersburg, AK 99833, or email to bregula@petersburgak.gov. Go to www.petersburgak.gov for an application and complete job description or stop by the front desk of the Borough offices to pick up a copy.

.....tfn5-26b140
Petersburg Borough has an opening for the position of Journeyman Lineman. This is a regular full-time position, with an hourly rate of \$47.31 for PERS Tier 1-3 employees or \$45.42 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough’s website at www.petersburgak.gov. Applications will be accepted at

the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.

.....tfn1-27b105
Position Opening for a Business Office – Admissions / Patient Financial Accounts Representative at Petersburg Medical Center. The Admissions / Patient Financial Services (PFS) representative will serve as a primary support to Petersburg Medical Center (PMC) patients regarding any concerns related to billing, self-pay balances, insurance payments, and all other patient financial matters. This position will also help in collection of patient payments, coordinating pament agreements and assisting in patient financial counseling. High school graduate, college helpful. This position requires some accounting knowledge and strong customer service skills. Good organizational, follow-through and communication skills are required. Evident/Cerner EMR experience preferred. Position is full time with benefits. Pay dependent upon experience. Applications available on-line at www.pmcak.org. Open until filled. Questions, please contact (907) 772-5719.

.....tfn8-19b127
Position opening in the Plant Operations department performing a Housekeeper at Petersburg Medical Center. The Housekeeper performs the cleaning of hospital and all of the departments within. The Housekeeper may cross train in Laundry as backup. The Housekeeping positions are physical jobs and the individuals must be able to lift, stoop, bend and clean. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website

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at www.pmcak.org. For more information, call 772-5719.

.....tfn7-29b89

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.....tfn1-13b66

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.....1x5-26dh

NOTICES

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.....dn11-25dh