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JOBS

Petersburg Borough has an opening for the position of Groundman/Operator. This is a regular full-time position, with an hourly rate of \$29.83 for PERS Tier 1-3 employees or \$28.71 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough’s website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.

.....tfn6-30b105
Petersburg Borough has an opening for the position of Meter Reader/Operator. This is a regular full-time position, with an hourly rate of \$29.86 for PERS Tier 1-3 employees or \$28.67 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough’s website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to

Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.

.....tfn6-30b106
First Bank is looking for a responsible individual who enjoys working with the public. Requirements include cash handling experience, strong customer service skills, reliability, and the ability to work well with people. Applications available online at Careers@FirstBankAK.com and at the branch. EOE/M/F/Vet/Disabled.

.....tfn6-30b48
Career opportunity at Mountain View Manor for a full-time Head Cook/Kitchen Coordinator. Starting wage is \$18.62 (Step C) per hour. Benefits for this position include retirement, health insurance, life insurance, paid time off and holiday pay. A complete job description and employment application can be obtained from the Borough’s website at www.petersburgak.gov. If you are interested in joining our team, please submit a completed Borough employment application to the front desk of the Borough office, upstairs at 12 South Nordic Drive, mail to P.O. Box 329, Petersburg, AK 99833, or email to bregula@petersburgak.gov. Applications will be accepted until position is filled.

.....tfn6-30b108
Petersburg’s Harbor Department has an opening for a Full-time Harbor Security Officer, scheduled for 2 night (11pm-7am) and 3 evening (3pm-11pm) shifts per week. This position starts at a rate of \$22.83 per hour increasing to \$25.37 after one year of employment and includes benefits. A job description and employment application can be picked up at the Municipal Building or from the Borough’s website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough offices at 12 S. Nordic Drive or via email at bregula@petersburgak.gov until the position is filled.

.....tfn6-23b93
Petersburg Indian Association (PIA) is seeking proposals to com-

plete a Tribal Transportation Program Transit Study. The intent is to gather data for a sustainable and efficient transit system that meets the transit needs of PIA and the Petersburg Borough. The following data will be gathered: community background, transit climate action, transit safety, inventory of transit resources and services, and needs assessment. The transit plan will include goals and strategies, prioritized solutions and public involvement in decision making. Proposals should be received at PIA no later than Friday, July 1, 2022 at 5:00pm.

.....4x6-30b92
Petersburg Indian Association is accepting applications for an IGAP Assistant for the summer. The position will require working outdoors in all weather conditions. Assistant will help with weekly environmental sampling and work with PIA's composting operation. M-F 6 hrs per day. A full job description and application can be obtained at the PIA office located at 15 N 12th Street or online at piatribal.org/employment. Native preference applies. Position open until filled. Must be able to pass a pre-employment drug screen.

.....tfn5-12b84
Position Opening for a Medical Assistant, Certified Nurse Assistant (CNA) or Licensed Practical Nurse (LPN) at the Joy Janssen Clinic at Petersburg Medical Center. Position is a fast paced outpatient clinic. Must interact well with the public, have excellent communication and customer relation skills. Full time with benefits, 32-40 hours per week. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

.....tfn5-12b72
Position Opening for a Radiologic Technologist in the Imaging Department at Petersburg Medical Center. Imaging technologists may be trained in multiple modalities – including radiology, CT, mammography and ultrasound. Scheduled day shift with rotating on call sched-

ule. PMC is looking for a professional who is flexible, with strong communication and computer skills and has the ability to work in an unpredictable, challenging environment. A self starter with the ability to provide high quality, personalized care is a must. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

.....tfn5-12b97
Petersburg Elks Lodge is looking to add to our team. We have positions for a janitor, bartenders and food and cocktail waitresses. These are paid positions. Stop by the lodge to pick up an application or email elks1615@gmail.com

.....tfn4-28b40
Position opening for Dietary Assistant at Petersburg Medical Center in the Dietary department. Duties include cleaning the dietary area the employee break room, storeroom, dietary office, locker room/bathroom, kitchen, elevator and surrounding hallways. Pours beverages and sets up food trays according to diet lists; dismantles trays; washes all dishes and puts them away. Cleans the work area and assists with serving food or helping the cook as needed. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available on line at www.pmcak.org. For more information, call 772-5719.

.....tfn4-28b92
Come be a part of our extraordinary staff at the Tides Inn looking for a part-time housekeeper. flexible hours. Starting wage is 15.00/HR. You can come pick up an application at the front desk.

.....tfn4-21b36
Baker needed. No experience needed. Will train. Contact Mindy at the Salty Pantry. 907-772-2665 or email thesaltypantry@gmail.com

.....tfn4-7b17
Position Opening for an Ancillary Clerk in Petersburg Medical Center. The Ancillary Clerk at Petersburg Medical Center deals with a multitude of duties in Admissions and

Screening. The Clerk does registration for patients needing lab, COVID, or imaging tests, greets and meets patients, handles phones and computer/data entry. Duties include general clerical tasks (answering and making phone calls, copying, filing), general reception tasks (welcoming and working with patients, scheduling procedures, directing guests), and working with medical records. Excellent customer service skills, clerical abilities and multitasking a must. Good knowledge of Microsoft Word, Excel and Outlook Express. Position is full time with benefits. Wage dependent upon experience. Applications available at www.pmcak.org. Questions, contact 772-5719.

.....tfn3-24b183
Petersburg Borough is seeking a qualified professional to fill the Director position for our Fire/EMS/SAR Department. The Director is responsible to direct, organize and control all Fire Department activities, including the Emergency Medical Services and Search and Rescue branches of the Department, to ensure protection against loss of life and property from fire and other hazards and to adequately respond to emergency situations. This position is also the Borough’s designated Emergency Manager and performs emergency assignments using the Incident Command System. The Borough offers a comprehensive benefit package and competitive salary. As a full-time and exempt position, the Director is eligible for the Borough’s health, life, and dental insurance plans along with paid time off (vacation/sick leave combination), and 11 paid holidays. The position is enrolled in the Alaska Public Employee Retirement Systems (PERS). The Borough annually reviews the compensation plan to ensure the Borough provides a competitive salary. Salary range is \$78,000 - \$85,000 and is dependent on the qualifications of the successful candidate. For more information on the skills, qualification, and experience requirements please review the job



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AMHS is on the lookout for focused, hard-working individuals for several full time, year round professional and entry level positions within our organization. Positions are available throughout Alaska in our administrative offices, terminal locations and onboard our vessels. Many AMHS positions do not require any prior maritime experience to apply!

Some of the positions we are currently recruiting for are:

- Passenger Service Workers; Stewards & Purser
- Unlicensed Engine Personnel; Oilers & Jr Engineers
- Licensed Deck Officers
- Able Bodied Seaman
- Marine Engineers

AMHS offers competitive starting pay along with progressive compensation plans for advancement to higher level positions. The State of Alaska offers a full benefit package including medical and dental insurance with optional family coverage, retirement benefits, vacation and personal leave that accrues with years of service.

Visit the employment page on our website for current positions open for recruitment and details on the application process.

FerryAlaska.com/employment

PART-TIME CUSTOMER SERVICE REPRESENTATIVE – PETERSBURG

AP&T is hiring for a Part-time (30-hours/wk) Customer Service Representative at our PSG location. We are looking for a dependable, unflappable person who excels at juggling multiple tasks while providing exceptional customer service.

JOB DUTIES AND RESPONSIBILITIES

- Take telecom service orders and payments
- Answer phones and assist customers
- Balance daily cash, handle customer billing (charges, credits, etc.), assist with inventory
- Other administrative duties as assigned

Qualifications

- High School Diploma or GED
- 1-2 years of experience in an office or face-to-face customer service, proficient with MS Office Suite and has good typing and 10-key skills
- Valid driver's license and ability to be insured by AP&T
- Ability to pass a pre-employment background/drug test
- Ability to periodically travel to other properties and attend meetings as required

JOB DETAILS

- Pay rate: starting @ \$20.00 an hour
- Job type: Regular part-time, 30-hours a week
- This position qualifies for benefits



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description on the Borough’s website at www.petersburgak.gov. The Borough is an equal opportunity employer and encourages all interested parties who meet the requirements to apply for the position. To apply, please submit an employment application, a resume, cover letter, and three professional references to Becky Regula, Human Resources, via email at bregula@petersburgak.gov, fax to (907)772-3759, mail to PO Box 329, Petersburg, Alaska, 99833, or hand deliver to the main office at 12 South Nordic Drive, Petersburg, AK. Open until filled.

.....tfn5-19b259

Petersburg Borough is seeking a qualified professional to fill the Director position for our Mountain View Manor Elderly Housing and Assisted Living facility. The Director is responsible for managing day to day operations of the facility, achieving high resident satisfaction and quality resident care and services, and ensuring compliance with applicable State and Federal requirements. A Registered Nurse certification is preferred for this position. AK DHSS Administrator qualifications may be found under 7AAC75.230(2). The Borough offers a comprehensive benefit package and competitive salary. As a full-time and exempt position, the Director is eligible for the Borough’s health, life, and dental insurance plans along with paid time off (vacation/sick leave combination), and 11 paid holidays. The position is enrolled in the Alaska Public Employee Retirement Systems (PERS). The Borough annually reviews the compensation plan to ensure the Borough provides a competitive salary. The annual salary range for the position is \$75,000 to 83,000 with the starting salary dependent on the qualifications of successful candidate. For more information on the skills, qualification, and experience requirements please review the job description and recruitment packet on the Borough’s website at www.petersburgak.gov. To apply, please submit an employment application, a resume, cover letter, and three professional references to

Becky Regula, Human Resources, via email at bregula@petersburgak.gov, mail to PO Box 329, Petersburg, Alaska, 99833, or hand deliver to the main office at 12 South Nordic Drive, Petersburg, AK. Open until filled.

.....tfn6-23b236

Mountain View Manor Assisted Living Facility has an opening for a permanent, On-Call/Part Time Registered Nurse. The Nurse utilizes the professional principles of nursing, including basic physical assessment skills, in the development and implementation of individualized nursing care plans to ensure that the needs of the residents are met. The Nurse supervises and oversees the administration of medications and the maintenance of residents’ charts. This position is on call for up to 24 hours per week, plus will fill in during the absence of the regularly scheduled Nurse. On call compensation is \$120 per month; compensation for all hours worked is \$30.00 per hour. Please submit a completed Borough employment application and background check to bregula@petersburgak.gov or to the front desk of the Borough office, at 12 South Nordic Drive, or mail to P.O. Box 329, Petersburg, AK 99833.

.....tfn3-24b139

Position Opening for an Accounts Payable (AP) Clerk in the Finance Department at Petersburg Medical Center. Under the direction of the Finance Department Head, the AP Clerk is responsible for processing all invoices received for payment and for undertaking the payment of all creditors in an accurate, efficient and timely manner. The AP Clerk reconciles processed work by verifying entries and comparing system reports to balances; charges expenses to accounts and cost centers by analyzing invoice/expense reports, recording entries. Two years accounts payable experience preferred but not required. High degree of accuracy and attention to detail. Proficiency in Microsoft Word, Excel and overall computer systems and skills. Excellent written and oral communication skills are required, including editing and proofreading, to ensure a high communication and documentation quality. Position is full time with benefits. Pay dependent upon experience. Applications available on-line at www.pmcak.org. Open until filled. Questions, please contact (907) 772-5719.

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The Petersburg Police Department has three, full time Dispatcher/Corrections Officer openings. Starting wage is \$24.95 per hour at Step C. Benefits include generous paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials required except a willingness to learn. Applicants must be available to work all shifts, holidays, and weekends, and be able to attend out of town training. Swing and graveyard shifts receive additional shift differential pay. Recruitment bonus of \$1250 at hire and \$1250 at 1 year of tenure. If you’d like to join our team go to www.petersburgak.gov. for a complete job description, employment application, and F3 application. Applications will be accepted at the front desk of the Borough office, 12 South Nordic Avenue, by mail at P.O. Box 329, Petersburg, AK 99833, or email at bregula@petersburgak.gov. For more information or to pick up an application, call Becky at (907) 772-5404.

.....tfn5-26b148

Mountain View Manor has the following openings for permanent Resident Assistants: 20hr morning and swing, 30hr swing, 32hr swing, 40hr swing and 40hr days. Benefits include paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials

GOOD BEGINNINGS PRESCHOOL

WE ARE HIRING LEAD TEACHER

for the 2022-23 school year.



Qualified applicants should have education and/or experience working in early childhood education.

The lead teacher with Good Beginnings Preschool will be responsible for implementing a faith-based, play-based, enriching preschool curriculum that meets the individual needs of our diverse learners. The position should expect to work roughly 25-30 hours per week and the position's focus will be on the curriculum, as the director will be responsible for maintaining licensing requirements, grants, and other administrative duties.

Applicant must be able to pass a fingerprint background check and meet licensing requirements

Email goodbeginningsspg@gmail.com for more information or to request an application.

required except to have a caring personality and a willingness to learn! Starting wage is \$19.17 per hour, with periodic step increases and shift differential. If you are interested in joining our team, please submit a completed Borough employment application and return to the front desk of the Borough office at 12 South Nordic Drive, mail to P.O. Box 329, Petersburg, AK 99833, or email to bregula@petersburgak.gov. Go to www.petersburgak.gov for an application and complete job description or stop by the front desk of the Borough offices to pick up a copy.tfn6-30b137

Petersburg Borough has an opening for the position of Journeyman Lineman. This is a regular full-time position, with an hourly rate of \$47.31 for PERS Tier 1-3 employees or \$45.42 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough’s website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.

.....tfn1-27b105

Position Opening for a Business Office – Admissions / Patient Financial Accounts Representative at Petersburg Medical Center. The Admissions / Patient Financial Services (PFS) representative will serve as a primary support to Petersburg Medical Center (PMC) patients regarding any concerns related to billing, self-pay balances, insurance payments, and all other patient financial matters. This position will also help in collection of patient payments, coordinating parent agreements and assisting in patient financial counseling. High school graduate, college helpful. This position requires some accounting knowledge and strong customer service skills. Good organizational, follow-through and communication skills are required. Evident/Cerner EMR experience preferred. Position is full time with benefits. Pay dependent upon experience. Applications available on-line at www.pmcak.org. Open until filled. Questions, please contact (907) 772-5719.

.....tfn8-19b127

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Position opening in the Plant Operations department performing a Housekeeper at Petersburg Medical Center. The Housekeeper performs the cleaning of hospital and all of the departments within. The Housekeeper may cross train in Laundry as backup. The Housekeeping positions are physical jobs and the individuals must be able to lift, stoop, bend and clean. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website at www.pmcak.org. For more information, call 772-5719.

.....tfn7-29b89

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.....tfn1-13b66

MISCELLANEOUS

Business Forms to make your office run smoother. Check it out at Petersburg Pilot, 207 N. Nordic Drive.

.....1x6-30dh

Classified Deadline is 5 p.m. each Tuesday for ads appearing in Thursday’s paper. Call 772-9393 or drop by 207 N. Nordic Drive.

.....1x6-30dh

NOTICES

Suicide Hotline: 800-273-8255