

JOB

Position opening for a Cook working in the Dietary Department at Petersburg Medical Center. the cook works to prepare appropriate meals, keeps work areas clean/sanitized, records necessary temperatures/information and does assigned prep work/cleaning chores. Full Time with benefits, may include weekends and some holidays. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website at www.pmcak.org. For more information, call 772-5719.

Petersburg Indian Association is accepting applications for a Tribal Transportation Director. Position will be responsible for the Tribal Transportation Department at PIA. A full job description and application can be obtained at PIA or at piatribal.org. Deadline to submit an application is Friday, July 22nd at 4:30 pm. Native Preference applies. Must be able to pass a pre-employment drug screen

Petersburg Borough has an opening for the position of Groundman/Operator. This is a regular full-time position, with an hourly rate of \$29.83 for PERS Tier 1-3 employees or \$28.71 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough's website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.



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Petersburg Borough has an opening for the position of Meter Reader/Operator. This is a regular full-time position, with an hourly rate of \$29.86 for PERS Tier 1-3 employees or \$28.67 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough's website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.

First Bank is looking for a responsible individual who enjoys working with the public. Requirements include cash handling experience, strong customer service skills, reliability, and the ability to work well with people. Applications available online at Careers@FirstBankAK.com and at the branch. EOE/M/F/Vet/Disabled.

Career opportunity at Mountain View Manor for a full-time Head Cook/Kitchen Coordinator.

Starting wage is \$18.62 (Step C) per hour. Recruitment bonus of \$900 upon hire and \$900 at one year of employment. Benefits for this position include retirement, health insurance, life insurance, paid time off and holiday pay. A complete job description and employment application can be obtained from the Borough's website at www.petersburgak.gov. If you are interested in joining our team, please submit a completed Borough employment application to the front desk of the Borough office, upstairs at 12 South Nordic Drive, mail to P.O. Box 329, Petersburg, AK 99833, or email to bregula@petersburgak.gov. Applications will be accepted until position is filled.

Petersburg's Harbor Department has an opening for a Full-time Harbor Security Officer, scheduled for 2 night (11pm-7am) and 3 evening (3pm-11pm) shifts per week. This position starts at a rate of \$22.83 per hour increasing to \$25.37 after one year of employment and includes benefits. A job description and employment application can be picked up at the Municipal Building or from the Borough's website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough offices at 12 S. Nordic Drive or via email at bregula@petersburgak.gov until the position is filled.

Petersburg Indian Association is accepting applications for an IGAP Assistant for the summer. The position will require working outdoors in all weather conditions. Assistant will help with weekly environmental sampling and work with PIA's composting operation. M-F 6 hrs per day. A full job description and application can be obtained at the PIA office located at 15 N 12th Street or online at piatribal.org/employment. Native preference applies. Position open until filled. Must be able to pass a pre-employment drug screen.

Position Opening for a Medical Assistant, Certified Nurse Assistant (CNA) or Licensed Practical Nurse (LPN) at the Joy Janssen Clinic at Petersburg Medical Center. Position is a fast paced outpatient clinic. Must interact well with the public, have excellent communication and customer relation skills. Full time with benefits, 32-40 hours per week. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

Petersburg Elks Lodge is looking to add to our team. We have positions for a janitor, bartenders and food and cocktail waitresses. These are paid positions. Stop by the lodge to pick up an application or email elks1615@gmail.com

Position opening for Dietary Assistant at Petersburg Medical Center in the Dietary department. Duties include cleaning the di-

GOOD BEGINNINGS PRESCHOOL

WE ARE HIRING LEAD TEACHER

for the 2022-23 school year.

Qualified applicants should have education and/or experience working in early childhood education.

The lead teacher with Good Beginnings Preschool will be responsible for implementing a faith-based, play-based, enriching preschool curriculum that meets the individual needs of our diverse learners. The position should expect to work roughly 25-30 hours per week and the position's focus will be on the curriculum, as the director will be responsible for maintaining licensing requirements, grants, and other administrative duties.

Applicant must be able to pass a fingerprint background check and meet licensing requirements

Email goodbeginningspsg@gmail.com for more information or to request an application.

etary area the employee break room, storeroom, dietary office, locker room/bathroom, kitchen, elevator and surrounding hallways. Pours beverages and sets up food trays according to diet lists; dismantles trays; washes all dishes and puts them away. Cleans the work area and assists with serving food or helping the cook as needed. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available on line at www.pmcak.org. For more information, call 772-5719.

Come be a part of our extraordinary staff at the Tides Inn looking for a part-time housekeeper. flexible hours. Starting wage is 15.00/HR. You can come pick up an application at the front desk.

Baker needed. No experience needed. Will train. Contact Mindy at the Salty Pantry. 907-772-2665 or email thesaltypantry@gmail.com

Position Opening for an Ancillary Clerk in Petersburg Medical Center. The Ancillary Clerk at Petersburg Medical Center deals with a multitude of duties in Admissions and Screening. The Clerk does registration for patients needing lab, COVID, or imaging tests, greets and meets patients, handles phones and computer/data entry. Duties include general clerical tasks (answering and making phone calls, copying, filing), general reception tasks (welcoming and working with patients, scheduling procedures, directing guests), and working with medical records. Excellent customer service skills, clerical abilities and multitasking a must. Good knowledge of Microsoft Word, Excel and Outlook Express. Position is full time with benefits. Wage dependent upon experience. Applications available at www.pmcak.org. Questions, contact 772-5719.

Petersburg Borough is seeking a qualified professional to fill the Director position for our Fire/EMS/SAR Department. The Director is responsible to direct,

organize and control all Fire Department activities, including the Emergency Medical Services and Search and Rescue branches of the Department, to ensure protection against loss of life and property from fire and other hazards and to adequately respond to emergency situations. This position is also the Borough's designated Emergency Manager and performs emergency assignments using the Incident Command System. The Borough offers a comprehensive benefit package and competitive salary. As a full-time and exempt position, the Director is eligible for the Borough's health, life, and dental insurance plans along with paid time off (vacation/sick leave combination), and 11 paid holidays. The position is enrolled in the Alaska Public Employee Retirement Systems (PERS). Salary range is \$80,000 - \$88,000 and is dependent on the qualifications of the successful candidate. For more information on the skills, qualification, and experience requirements please review the job description on the Borough's website at www.petersburgak.gov. To apply, please submit an employment application, a resume, cover letter, and three professional references to Becky Regula, Human Resources, via email at bregula@petersburgak.gov, fax to (907)772-3759, mail to PO Box 329, Petersburg, Alaska, 99833, or hand deliver to the main office at 12 South Nordic Drive, Petersburg, AK. Open until filled.

Petersburg Borough is seeking a qualified professional to fill the Director position for our Mountain View Manor Elderly Housing and Assisted Living facility. The Director is responsible for managing day to day operations of the facility, achieving high resident satisfaction and quality resident care and services, and ensuring compliance with applicable State and Federal requirements. A Registered Nurse certification is preferred for this position. AK DHSS Administrator qualifications may be found under 7AAC75.230(2). The Borough offers a comprehensive benefit

FULL-TIME CUSTOMER SERVICE REPRESENTATIVE – PETERSBURG

AP&T is hiring for a Full-time CSR at our PSG location. We are looking for a dependable, unflappable person who excels at juggling multiple tasks while providing exceptional customer service.

- JOB DUTIES AND RESPONSIBILITIES**

 - Take telecom service orders and payments
 - Answer phones and assist customers
 - Balance daily cash, handle customer billing (charges, credits, etc.), assist with inventory
 - Other administrative duties as assigned

Qualifications

 - High School Diploma or GED
 - 1-2 years of experience in an office or face-to-face customer service, proficient with MS Office Suite and has good typing and 10-key skills
 - Valid driver's license and ability to be insured by AP&T
 - Ability to pass a pre-employment background/drug test
 - Ability to periodically travel to other properties and attend meetings as required

JOB DETAILS

 - Pay rate: starting @ \$20.00 an hour
 - Job type: Regular full-time, 40 hours a week
 - This position qualifies for benefits



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AMHS is on the lookout for focused, hard-working individuals for several full time, year round professional and entry level positions within our organization. Positions are available throughout Alaska in our administrative offices, terminal locations and onboard our vessels. Many AMHS positions do not require any prior maritime experience to apply!

Some of the positions we are currently recruiting for are:

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- Licensed Deck Officers
- Able Bodied Seaman
- Marine Engineers

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Visit the employment page on our website for current positions open for recruitment and details on the application process.

FerryAlaska.com/employment

package and competitive salary. As a full-time and exempt position, the Director is eligible for the Borough's health, life, and dental insurance plans along with paid time off (vacation/sick leave combination), and 11 paid holidays. The position is enrolled in the Alaska Public Employee Retirement Systems (PERS). The Borough annually reviews the compensation plan to ensure the Borough provides a competitive salary. The annual salary range for the position is \$75,000 to \$83,000 with the starting salary dependent on the qualifications of successful candidate. For more information on the skills, qualification, and experience requirements please review the job description and recruitment packet on the Borough's website at www.petersburgak.gov. To apply, please submit an employment application, a resume, cover letter, and three professional references to Becky Regula, Human Resources, via email at bregula@petersburgak.gov, mail to PO Box 329, Petersburg, Alaska, 99833, or hand deliver to the main office at 12 South Nordic Drive, Petersburg, AK. Open until filled.

.....tfn6-23b236
Mountain View Manor Assisted Living Facility has an opening for a permanent, On-Call/Part Time Registered Nurse. The Nurse utilizes the professional principles of nursing, including basic physical assessment skills, in the development and implementation of individualized nursing care plans to ensure that the needs of the residents are met. The Nurse supervises and oversees the administration of medications and the maintenance of residents' charts. This position is on call for up to 24 hours per week, plus will fill in during the absence of the regularly scheduled Nurse. On call compensation is \$120 per month; compensation

for all hours worked is \$30.00 per hour. Please submit a completed Borough employment application and background check to bregula@petersburgak.gov or to the front desk of the Borough office, at 12 South Nordic Drive, or mail to P.O. Box 329, Petersburg, AK 99833.

.....tfn3-24b139

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Position Opening for a Behavioral Health Clinician at Petersburg Medical Center. The Behavioral Health Clinician will provide assessments, treatment planning & case management services in a rural setting to patients from a wide variety of ages and demographics. Primary responsibilities include providing behavioral health services to individuals and/or families requiring clinical support in the area(s) of mental health and/or substance abuse. Care will be provided within the clinic/hospital setting using a primary care integrated model, as well as within multiple contracted local agencies and facilities including the school district. A Master's degree In Social Work, Counseling or Psychology; meets the educational and testing requirements for Licensure in Alaska (to be obtained by hire

date) as a Social Worker (LMSW), Clinical Social Worker (LCSW), Professional Counselor (LPC), required. Position is full time with benefits. Starting pay is dependent upon experience. Position open until filled. Applications available at www.pmcak.org. For more information call (907) 772-5719.

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The Petersburg Police Department has three, full time Dispatcher/Corrections Officer openings. Starting wage is \$24.95 per hour at Step C. Benefits include generous paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials required except a willingness to learn. Applicants must be available to work all shifts, holidays, and weekends, and be able to attend out of town training. Swing and graveyard shifts receive additional shift differential pay. Recruitment bonus of \$1250 at hire and \$1250 at 1 year of tenure. If you'd like to join our team go to www.petersburgak.gov for a complete job description, employment application, and F3 application. Applications will be accepted at the front desk of the Borough office, 12 South Nordic Avenue, by mail at P.O. Box 329, Petersburg, AK 99833, or email at bregula@petersburgak.gov. For more information or to pick up an application, call Becky at (907) 772-5404.

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Mountain View Manor has the following openings for permanent Resident Assistants: 20hr morning and swing, 30hr swing, 32hr swing, 40hr swing and 40hr days. Benefits include paid time off, holiday pay, retirement plan, health insurance and life insurance. No credentials required except to have a caring personality and a willingness to learn. Starting wage is \$19.17 per hour, with periodic step increases and shift

differential. Recruitment bonus of \$900 upon hire and \$900 at one year of employment. If you are interested in joining our team, please submit a completed Borough employment application and return to the front desk of the Borough office at 12 South Nordic Drive, mail to P.O. Box 329, Petersburg, AK 99833, or email bregula@petersburgak.gov. Go to www.petersburgak.gov for an application and complete job description or stop by the front desk of the Borough offices to pick up a copy

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Petersburg Borough has an opening for the position of Journeyman Lineman. This is a regular full-time position, with an hourly rate of \$47.31 for PERS Tier 1-3 employees or \$45.42 for PERS Tier 4. (IBEW Contract, July 1, 2021 to June 30, 2024). A complete job description and employment application can be obtained from the Borough's website at www.petersburgak.gov. Applications will be accepted at the front desk of the Borough office at 12 S. Nordic Street in Petersburg; by mail to Human Resources, P.O. Box 329, Petersburg, AK 99833; or via email to bregula@petersburgak.gov until position is filled.

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Position Opening for a Business Office – Admissions / Patient Financial Accounts Representative at Petersburg Medical Center. The Admissions / Patient Financial Services (PFS) representative will serve as a primary support to Petersburg Medical Center (PMC) patients regarding any concerns related to billing, self-pay balances, insurance payments, and all other patient financial matters. This position will also help in collection of patient payments, coordinating payment agreements and assisting in patient financial counseling. High school graduate, college helpful. This position requires some accounting knowledge and strong customer service skills. Good organizational, follow-through and communication skills are required. Evident/Cerner EMR experience preferred. Position is full time with benefits. Pay dependent upon experience. Applications available on-line at www.pmcak.org. Open until filled. Questions, please contact (907) 772-5719.

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Position opening in the Plant Operations department performing a Housekeeper at Petersburg Medical Center. The Housekeeper performs the cleaning of hospital and all of the departments within. The Housekeeper may cross train in Laundry as backup. The Housekeeping positions are physical jobs and the individuals must be able to lift, stoop, bend and clean. Full time with benefits. Wage dependent upon experience. Position open until filled. Applications are available at the PMC business office or on the hospital website at www.pmcak.org. For more information, call 772-5719.

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